

Logistics and Supply Chain Manager Job Description

- Implementing cost reduction principles in all aspects of warehousing transaction and service transportation activities
- Ensuring that sub-contractors are effectively managed and reviewed
- Ensuring that all objectives, instructions, and directions from the operations manager are successfully achieved
- Supporting and participating in the process related to supply chain management activities, including a proactive contribution to win strategies
- Selecting, negotiating, and implementing supply orders in accordance with the right policy and procedures as stated by the organization's standard suite of conditions
- Ensuring that goods are delivered in the right quantities, to the right customer, and at the right time
- Undertaking the full review and development of warehouse systems and procedures
- Ensuring that materials are available at all times, especially when required, and that planning functions are effectively and efficiently managed
- Monitoring and overseeing the maintenance and well-being of stores vehicles, machinery, and all other equipment
- Implementing the tools or techniques that are related to logistics and supply chain management processes for a more effective and easier job
- Ensuring that all documentation is accurate and up-to-date.